

Document management PaperOffice in the home office, secure in every respect

The worldwide concerted measures to limit the Corona virus result in an unprecedented situation for many companies and especially for SMEs.



London, May 26, 2020 (Issuewire.com) - Above all, it is the speed at which the restrictions come into force. There was and is practically no advance warning or lead time. Of course, companies are aware of their responsibility for their employees, but at the same time, there is a need to keep operations running as far as possible. Also in the interests of employees and their jobs. Many administrative tasks, such as buying and selling, can be done in the home office and PaperOffice DMS helps.

The term home office is less popular in German companies. SMEs, in particular, are far more skeptical of the home office than large companies. A study by the Institute for Labor Market and Vocational Research in 2019, in which 16,000 German companies were surveyed, found that companies with more than 500 employees offer up to 57% of their employees home office. For companies with fewer than 100 employees, it is only 20%. That is likely to change in the time of the Coronavirus and perhaps send out a signal for the time after the crisis.

PaperOffice DMS makes working from home easy

There is a lot to be said for the home office today, and by no means just the need to avoid personal contacts. Employees save themselves the daily trip to work and thus the environment. At the same time, this saves time when the clerk changes directly from the breakfast table to the home office. Fresh, well-rested and not annoyed by the usual morning jam. There are also advantages for the employer.

Office space is saved or can be made more flexible. In the meantime, the need-based office has become established in some companies, where the employee simply chooses a desk that is currently vacant if present in the company is required. The necessary equipment, or what the office actually is, is in the mobile computer, laptop or notebook, as well as in the NAS, network-attached storage. The home office is advantageous in yet another respect. There has been talk of the paperless office for decades, but paper consumption has actually increased continuously. With the home office and PaperOffice DMS, the usual "I'll print it out quickly" is simply omitted because the need is no longer there.

Perfectly networked via PaperOffice DMS

Most households already have a pure connection technology infrastructure for the home office with a conventional Internet connection. Only in a few cases, with very high data traffic, would the transfer rate have to be increased via the provider. It is recommended for the employee to work exclusively in the LAN and not in the W-LAN in order to avoid targeted hacker attacks via the radio network.

Everything else can be done with PaperOffice DMS as an interface, without having to do without the usual Microsoft tools. The extensive workflow function in PaperOffice DMS plays a special role here, by means of which projects can be created and controlled. Assignments and results can be viewed in the group. Of course, PaperOffice DMS not only has interfaces to Microsoft products but also to other well-known products from the office software segment. Data transmission and storage are encrypted using a 1024-bit AES code. PaperOffice recommends using a central NAS as storage instead of a third-party cloud for use in the home office.

PaperOffice is available in multiple languages, such as English, German, Spanish, French, Italian, Portuguese, and Russian.

Download and try PaperOffice for 14 days through our official website.

Media Contact

PaperOffice Europe

pr@paperoffice.com

Source : PaperOffice Europe

[See on IssueWire](#)